

Kerala Transport Development Finance Corporation Limited

6th Floor (Level 8), “Trans Towers”, Vazhuthacaud, Thiruvananthapuram

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Quotation

No../KTDFC/BOTP/TT/.17.2008 /O&M -VOL- IV

Dated 19.07.2015

Conditions for Sealed Competitive Quotation for the maintenance of Fire Fighting system

Quotation Schedule

**Last Date and Time for the
submission of Quotation**

: 25.07.16 at 3.00 pm.

Date of opening of Quotation

: 25.07.16 at 4.00 pm.

Principal Project Consultant

NOTICE INVITING QUOTATION FOR THE MAINTENANCE OF FIRE FIGHTING SYSTEM

Quotations in the prescribed form duly sealed are hereby invited by Kerala Transport Development Finance Corporation Ltd (KTDFC) from the Contractors related in connection with the fire protection system.

Description	EMD	Cost of Quotation Form
Maintenance of Fire fighting system	Rs. 5000/-	Rs. 500/-

TERMS & CONDITIONS

1. Prescribed Quotation documents can be obtained from the Head Office of Kerala Transport Development Finance Corporation Limited, Level 8 (6th Floor), Trans Towers Vazhuthacaud, Thiruvananthapuram-695014 or the same can be downloaded from the website of KTDFC (www.ktdfc.kerala.gov.in).
2. The Quotation is to be submitted in two separate sealed Envelopes and further sealed in one Envelope mentioning thereon a superscription '**Maintenance of Fire fighting system**'. Sealed envelope containing the Quotation documents duly signed by the Quotationer, other necessary documents as mentioned in this Quotation form as well as the financial bid in the prescribed format (Annexure- A) should be sent to the **Principal Project Consultant**, Kerala Transport Development Finance Corporation Limited, level-8(6th floor), Transtowers, Vazhuthacaud, Thiruvananthapuram – 695014
3. Quotation documents duly completed in all respects should reach either by Registered post or by person at the address given below on or before 23.07.16 at 3.00 pm Hrs.

Principal Project Consultant

Kerala Transport Development Finance Corporation Limited,
Level 8 (6th floor), Trans Towers
Vazhuthacaud, Thiruvananthapuram- 695014.

Quotations received after due date and time stated above will not be entertained under any circumstances. KTDFC will not be responsible for any postal delay or misplacement of Quotation documents sent by post. Quotations will be opened as per Quotation Schedule given above in the presence of the interested Quotationers or their authorized representatives whoever are present, at the Head Office of KTDFC.

4. Quotation erased & overwritten will be summarily rejected unless corrections are authenticated with the signature of the Quotationer
5. In case the information submitted by the Quotationer is found to be incorrect/false, at any stage, Quotation of such party will be rejected and Earnest Money Deposit (EMD) will be forfeited.

6. KTDFC reserves to itself the right to reject any or all the Quotations without assigning any reason thereof and to call for any other details or information from any of the Quotationers.
7. The Managing Director, KTDFC shall have the right to postpone/extend the date(s) of submission of Quotation /opening of bids.
8. The Quotation(s) should enclose the list of similar work carried out by them in Thiruvananthapuram for the past Two years with complete address, telephone /Fax No. and the contact person to whom they have supplied and installed similar work in connection with Diesel Generator.
9. If the selected Quotationer fails to carry out the work within the said period of 10 days , KTDFC shall be entitled to cancel the work order given to the Quotationer and forfeit the earnest money deposited by him/them along with the Quotation forms without giving any notice and without any obligation whatsoever and make alternative arrangements for the said work.
10. The earnest money of unsuccessful Quotationers, other than the second and third highest bidders, will be refunded within 7 days of the finalisation of the Quotation. As regards the second and third highest bidders, earnest money will be refunded within 7 days after the supply and installation of the item. No interest will be given on E.M.D.
11. Acceptance or non-acceptance of any Quotation shall rest with Managing Director, Kerala Transport Development Finance Corporation Limited, Level-8 (6th Floor), Trans Towers Vazhuthacaud, Thiruvananthapuram-695014 at his/her discretion.
12. Non-compliance with any of the conditions given herein may lead to the rejection of Quotation.
13. In the event of any default, failure, negligence, breach or violation, in the opinion of KTDFC, on the part of the selected Quotationer in complying with all or any of the conditions, KTDFC will be entitled and be at liberty to revoke the work order, by serving 7 days notice in writing. In such cases, the loss and damages caused to KTDFC, if any, will be recovered from the selected Quotationer by taking legal actions including actions as per the provisions of the Kerala Revenue Recovery Act. Similarly KTDFC shall also have the right to recover any other amounts due from the selected Quotationer by taking recourse to the procedure above mentioned.
14. Selected Quotationer is liable to pay the required Service Tax/VAT/other taxes as are applicable, as may be decided by Central/State Governments from time to time. KTDFC shall not have any responsibility in this regard.

15. Demand draft/Banker's cheque for Rs. 5,000/- as EMD and Rs. 500/- as application fee in favour of The Managing Director, KTDFC payable at Thiruvananthapuram should be attached with the Quotation.
16. Incomplete or conditional or optional Quotation will not be accepted. The optional either in model or in rates will not be accepted and the Quotation will be rejected .
17. The amount must be quoted as per proforma for price schedule “**Annexure A**” both in words as well as in figures. It shall be inclusive of all applicable taxes,charges, levies,handling and transportation charges,etc. Overwriting of rates should be avoided. Quotationer must initial any cutting / rewriting / overwriting of rates. Nothing over and above the quoted price would be payable to the successful bidder.
18. In case the firm fails to comply the work order within the stipulated period and are not willing to perform the contract, the item will be procured from the next lowest Quotationer and the difference of cost will be recovered from the first party by taking legal actions including actions as per the provisions of the Kerala Revenue Recovery Act.
19. The Quotation will be rejected without assigning any reasons if the firm/company or its owner/partner/director involves in any criminal case or declared black listed by any Govt./Semi Govt. department/agencies etc.
20. After the completion of the work, Quotationer should conduct Mock Drill and also submit NOC from Fire and Rescue department before submitting the final bill.
21. Interested parties/firms can inspect and verify the existing fire system situated at the building premises, during office hours with prior permission from Principal Project Consultant.
22. Rates quoted shall be inclusive of cost, conveyance of all materials, all labour charges, incidentals etc.
23. Rates quoted shall be inclusive of all Taxes, including Service Tax, Income Tax, VAT etc.

Signature of Quotationer :

Name of the Quotationer :

Address :

General Information about Bidder

1	EMD Details DD No and Date: Amount in Rs. Name of the Bank:	
2	Name and Address of the Bidder	
3	Contacts:	
4	Telephones:	
5	Fax:	
6	E-mail:	
7	Mobile No:	
8	Category of the Bidder (Whether company, partnership firm or Proprietary concern)	
9	Name of Chief Executive Officer/Partner/Owner and Telephone No.	
10	Year of Establishment	
11	List of major Clients and the size of orders Executed	

ANNEXURE – A

PROFORMA FOR PRICE SCHEDULE

I/We hereby certify that we are established manufacturers/ authorized distributors / service provider of M/s having authorised Certification. We hereby offer to the work of '**MAINTENANCE OF FIRE FIGHTING SYSTEM**', at the prices indicated below:

SL.No	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1	Maintenance Contract for servicing Fire Hydrant & Sprinkler System including pump room.	Job	1		
2	Maintenance Contract for servicing Fire alarm System including Fire panel.	Job	1		
3	Maintenance Contract for servicing and Refilling of Fire Suppression System.	Job	1		
4	Supply, Installation and testing of fire fighting HOSE REEL HOSE.	Nos	5		
5	Supply, Installation and testing of Branch Pipe(Aluminum).	Nos	10		
6	Supply, Installation and testing of Battery for Diesel Engine Pump.	Nos	2		
7	Supply, Installation and testing of Butterfly-valve(150mmdia)	Nos	1		
8	Supply, Installation and testing of Pressure-Gauge	Nos	1		
9	Total fire hydrant system painting	Nos	1		
10	Refilling DCP fire extinguisher ABC TYPE 5kg capacity	Nos	3		
11	Refilling CO2- fire extinguisher BC TYPE 4.5kg capacity	Nos	12		

Total Amount: _____

It is hereby certified that I/we have understood all the terms and conditions specified in the Quotation document and are thoroughly aware of the nature of job required to be done and goods/items to be supplied. We agree to abide by all the Quotation terms and conditions.

I/We hereby offer to carry out the job and supply the goods/items detailed above as per the Quotation terms and conditions.

(Signature and seal of Bidder)

Dated:

QUOTATION FOR THE MAINTENANCE OF FIRE FIGHTING SYSTEM

Dated:.....

To

The Managing Director,
Kerala Transport Development Finance Corporation Limited,
Level-8 (6th Floor), Trans Towers, Vazhuthacaud,
Thiruvananthapuram – 695 014.

Dear Sir,

1. I/We hereby
..... hereby
Quotation for maintenance of Fire Fighting system
2. I/We have quoted my/our rates as per proforma for price schedule “**Annexure A**” attached to this Quotation form.
3. In the event of acceptance of this Quotation, I/We agree to observe and be bound by the terms and conditions mentioned in this Quotation form and attached documents which is subject to such modifications from time to time as deemed necessary by the Managing Director, KTDFC and the same shall always be construed as agreed to be complied by me/us.
4. I/We agree to abide by the conditions and stipulations explicitly or implicitly laid down in the instructions to the Quotationer attached to the Quotation form/given by KTDFC from time to time.
5. The Quotation documents received from Kerala Transport Development Finance Corporation Limited are returned herewith duly accepted and signed by me/us on each page of the Quotation documents.

Enclosures:

1. The Demand draft/Banker's cheque of Rs 5,000/- being the E.M.D in favour of the Managing Director, , Kerala Transport Development Finance Corporation Limited
2. Quotation documents duly signed with seal of the firm, in token of acceptance of terms and conditions.
3. Authorisation Letter/Power of Attorney if any other person is authorised to sign the Quotation documents for partners/directors in the case of partnership firm/company.
4. Financial Bid in Annexure – A [Signed by Quotationer(s)]
5. All Other supporting documents as required in the Quotation shall be attached.

Yours faithfully,

Signature of the Quotationer (Seal if any) :

Name of the Quotationer & Full Address :

Witnesses with address:

1.

2.